

Date:

MEMO TO: Academic Advisor

FROM: UF Student Veteran Services Office

SUBJECT: Course Evaluation

STUDENT NAME:

TERM:

UFID:

It is mandatory for the student's courses to meet specific requirements before being certified to the VA for payment. To be eligible, courses must:

- Align with current declared degree or program requirements,
- Align with current dual majors/degrees, minors, or certificates,
- Meet the minimum total number of credits for program completion,
- Required repeating coursework for a higher grade requirement, not to boost overall GPA,
- Not be prerequisites for future courses unless they also fulfill current degree requirements,
- Not include high school credits transferred to UF, unless an advisor has confirmed that retaking the course at UF is required for degree progress.

Review the student's current term registration to ensure all courses meet above eligibility requirements

For incoming freshmen with high school or transfer credit, provide the following information for any repeated course, including the course(s) and reason for repeat:

- Was retaking a course recommended, even though the student had already received AP or IB credit?
- Was retaking a course suggested, even though the student had previously received transfer credit for it?
- Is the student repeating a UF-specific course(s) previously passed, because a higher grade is required to meet degree requirement?

If a course(s) is being repeated, please indicate which course and the reason why below.

The course(s) listed below DO NOT meet current degree or program requirements:

All course(s) are requirements for the student's current degree program and are not being repeated.

Advisor Printed Name

Signature

Date

This form must be completed and submitted, by an authorized advisor, to the Office of Student Veteran Services using the secure upload <https://registrar.ufl.edu/forms>.